

Registered number: 04592593
Charity number: 1096256

HORIZONS (PLYMOUTH)
(A COMPANY LIMITED BY GUARANTEE)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2018

HORIZONS (PLYMOUTH)
(A COMPANY LIMITED BY GUARANTEE)

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HORIZONS (PLYMOUTH)
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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 30 JUNE 2018

Trustees Mr R Anderson, Treasurer
Mr R P Cooper, Chair (resigned 26 February 2018)
Dr A J Eccleston, Chair
Mr P A Bone (appointed 27 April 2018)
Ms A J Raynsford
Mrs B S Thomson

Company registered number 04592593

Charity registered number 1096256

Registered office 5 Richmond Walk
Devonport
Plymouth
Devon
PL1 4LL

Accountants Bishop Fleming LLP
Chartered Accountants
Salt Quay House
4 North East Quay
Sutton Harbour
Plymouth
PL4 0BN

HORIZONS (PLYMOUTH)
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT
FOR THE YEAR ENDED 30 JUNE 2018

The Trustees present their annual report together with the financial statements of the Charity for the 1 July 2017 to 30 June 2018.

The Trustees confirm that the Annual Report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the Charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

OBJECTIVES AND ACTIVITIES

The Charity's Objects are to advance the education of children and young people in the Plymouth area and improve their quality of life by providing experience in sailing, motor boating and other related activities not ordinarily available to these persons.

The strategies employed to achieve the Charity's aims and objectives are to:

- Provide educational boating excursions for school children
- Provide sailing experience and instruction for young people
- Collect, publish and distribute educational material
- Provide training for adult voluntary support workers
- Provide practical boat operating experience and instruction for young people
- Provide sailing and motor boating experiences for disabled persons
- Provide educational events
- Raise funds through grant applications, donations and other activities

The criteria the Charity uses to assess success in the reporting period were:

- The number of child sessions delivered
- Procuring and maintaining a suitable fleet of sailing vessels and powerboats
- Raising sufficient funds to cover the cost of operations
- Recruiting and retaining core staff with the required skills and experience
- Recruiting and training sufficient volunteers to work alongside the core staff
- Recruiting and retaining a Board of Trustees with the required skills and experience

The significant activities undertaken during the period were:

- Delivering the Schools Sailing Project
- Running a twice weekly Sailing Club
- Offering a Winter Youth Project
- Running a range of RYA training courses for both cadets and volunteers
- Participation in a variety of fund-raising events, including the Eddystone Charity Pursuit

MAIN ACTIVITIES UNDERTAKEN TO FURTHER THE CHARITY'S PURPOSES FOR PUBLIC BENEFIT

The Trustees have reviewed the activities of the Charity in the light of the guidance published by the Charity Commission on public benefit. The Trustees are satisfied that the Trust's activities are for the public benefit by focusing on disadvantaged and disabled children in Plymouth.

VOLUNTEERS

The Charity is very involved in the community and relies on voluntary help, with over 80 volunteers assisting with sailing sessions and other activities. The Trustees take the opportunity of thanking all the Volunteers for the work they do throughout the year.

ACHIEVEMENTS AND PERFORMANCE

REVIEW OF ACTIVITIES

During the period the Charity's key achievements were:

- Maintaining the total number of child sessions delivered at around 3,000 per annum
- Achieving a surplus of income over expenditure from a diverse range of fund-raising activities
- Prudently taking some profit from equity-based investments to help fund core expenditure

Some facts and figures showing the scope of activities:

- **Seasons Totals**
 - 1272 children and vulnerable adults aged 8 to 25 attended Horizons activities
 - 289 of these had a registered disability
 - 2927 child sessions provided
 - 222 sessions delivered
- **After Schools Clubs: Subsidised recreational sailing using Picos, Hawk 20s and safety boats**
 - 56 sessions delivered
 - 133 individual children registered, 30 cadets with a disability
 - 873 child sessions provided (total cadet attendance at all sessions)
- **Schools Project: Educational activities in motor launch "Friendship of Plymouth" and Hawk 20s**
 - 75 sessions delivered
 - 901 individual children from 10 state primary schools took part, 125 children with a disability
 - 1055 child sessions provided (total child attendance at all sessions)
- **Groups, Events and Training courses for young people**
 - 74 sessions delivered including 5 days for children with ASD (Autism spectrum disorder)
 - 190 children took part, 131 children with a disability
 - 772 child sessions provided (total attendance at all sessions)
- **Winter Youth Project: Sessions for children and vulnerable adults aged 8 to 25**
 - 17 sessions delivered from November 2017 to March 2018
 - 48 individual children registered, 13 children with a disability
 - 227 child sessions provided
- **Service Users: Disability groups**
 - Dame Hannah Rogers Trust
 - Roborough House Care Home
 - Friends and Families of Special Children
 - Plymouth Short Breaks
- **Service Users: Other groups**
 - Wolseley Trust
 - Breakwater Swim
 - Millfields Inspired Trust
 - Island Trust

GRANTS AND DONATIONS

The table below shows details of some of the grants and donations received during the year.

• Peter Harrison Foundation	£10,000
• The Wolseley Trust	£ 1,490
• Plymouth City Council	£ 1,800
• Devon Community Foundation	£ 3,000
• Virginia House Settlement	£ 2,000
• The PA Nicholas Charitable Trust	£ 4,500

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 30 JUNE 2018

- The Christine Woodmancy Trust £ 1,230
- The Gibbons Family Trust £ 1,000
- The Hedley Foundation £ 2,750
- The Pentland Stalls Charitable Trust £ 1,000

INVESTMENT POLICY AND PERFORMANCE

The Charity has two principal investments:

- An equity-based portfolio managed by Charles Stanley with a medium/high risk profile. In recent years this has performed very well and some profit was taken in this period to support operational costs, leaving the capital intact.
- A deposit account with the COIF Charity Investment fund.

FINANCIAL REVIEW

GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

RISK MANAGEMENT

The principal risks faced by the Charity are:

- Managing the safety of cadets, volunteers and staff engaged in water-based activities
- Maintaining sufficient income from grants, donations etc. to cover operational costs

The Trustees have a risk management strategy which comprises:

- A library of procedures and risk assessments to manage the water-based activities
- Regular review of income and expenditure by both the Management Team and Trustees

RESERVES POLICY

Horizons has a policy of maintaining sufficient reserves to operate for about a year if funding fails and to be able to comply with legislation relating to staff redundancies etc. should that become inevitable.

The Charity is also dependent on the support of Plymouth City Council who has made suitable workshop/office/classroom premises available at an affordable rent. The Charity is very vulnerable to a change of policy (which has already affected other local charities) and has therefore designated a substantial proportion of our reserves towards the long-term aim of acquiring a new building which will give Horizons more security.

Hence about £160,000 of the Balance Sheet funds are designated for the Building Fund and a contingency reserve for winding up, if that ever became necessary.

Success in raising funds varies from year to year and in spite of successfully keeping expenditure below the level of last year and following two years of surplus, we experienced a deficit in income over expenditure this year.

Horizons has benefited from a substantial grant to be able to run the Horizons School Sailing Project over the last 3 years, but the funding has now run out. The partner schools are very keen to continue this activity so delivery on the same scale again this year without fresh funding will have to be met from core funds.

The Projected Expenditure for the current financial year is based on running the same level of activity as the previous year. The Projected Income is shown as the same figure because, in principle, the Charity would not budget to make a loss - but in reality, income depends heavily on being successful with funding bids.

**HORIZONS (PLYMOUTH)
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**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 30 JUNE 2018**

The Trustees aim to have approximately 3-5 months of expenditure in free reserves to meet cash flow requirements. This would equate to approximately £35,000 to £58,000. At the year end the balance was £47,399.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

The Charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 26/02/2015

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

As set out in the Articles of Association, the Chair of the Trustees is nominated by the Trustees. New Trustees are appointed by existing Trustees and the members of the charitable company. The Memorandum and Articles provides a minimum of 3 Trustees, to a maximum of 12 Trustees. At every annual general meeting one-third of the trustees who are subject to retirement by rotation or, if their number is not three or a multiple of three, the number nearest to one third shall retire from office; but, if there is only one trustee who is subject to retirement by rotation, he/she shall retire.

All members are circulated with invitations to nominate Trustees prior to the AGM advising them of any retiring Trustees and requesting nominations for the AGM. When considering co-opting Trustees, the Board has regard to the requirement for any specialist skills needed, for example legal or accounting skills.

When appointing new Trustees, the Board will consider the skills and experience mix of existing Trustees in order to ensure that the Board has the necessary skills to contribute fully to the Charity's development. New Trustees may be sought by open advertisement or through existing members.

The training and induction provided for new Trustees will depend upon their existing experience but would always include a tour of the Charity and a chance to meet other staff. All Trustees are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as Trustees. As there are normally only two or three new Trustees a year, induction tends to be done informally and is tailored specifically to the individual. Advantage is taken of specific courses offered by the Local Authority and other bodies.

KEY MANAGEMENT PERSONNEL

The Trustees and Board of Trustees have devolved responsibility for day to day management of the Charity to the 'Horizons Management Team'. This consists of all members of Staff and two Trustees, including the Treasurer. This group is responsible for managing operations and reports to the Trustees.

ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Board of Trustees usually meet monthly. The Board establishes an overall framework for the governance of the Charity and determines membership, terms of reference and procedures of Committees and other groups. It receives reports including policies from its Committees for ratification. It monitors the activities of the Committees through the minutes of their meetings. The Board may from time to time establish Working Groups to perform specific tasks over a limited timescale.

The Trustees are responsible for setting general policy, adopting an annual plan and budget, approving the statutory accounts, monitoring Charity by the use of budgets and other data, and making major decisions about the direction of the Charity, capital expenditure and staff appointments.

RELATED PARTY RELATIONSHIPS

HORIZONS (PLYMOUTH)
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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 30 JUNE 2018

None of our Trustees receive remuneration or other benefit from their work with the Charity.

MEMBERS' LIABILITY

Each member of the Charitable Company undertakes to contribute to the assets of the Company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they cease to be a member.

This report was approved by the Trustees, on 11-Jan-19 and signed on their behalf by:

Dr A J Eccleston, Chair



**HORIZONS (PLYMOUTH)
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 30 JUNE 2018**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HORIZONS (PLYMOUTH) (the 'Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 30 June 2018.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Bishop Fleming LLP*

Dated: *25/1/2019*

Pamela Tuckett FCA, DChA

BISHOP FLEMING LLP

Chartered Accountants

Salt Quay House
4 North East Quay
Sutton Harbour
Plymouth
PL4 0BN

HORIZONS (PLYMOUTH)
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2018

	Note	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
INCOME FROM:					
Donations and legacies	2	42,093	10,963	53,056	131,725
Charitable activities	3	5,098	10,104	15,202	4,397
Other trading activities	4	11,230	-	11,230	5,524
Investments	5	7,717	-	7,717	7,276
Other income	6	-	-	-	950
TOTAL INCOME		66,138	21,067	87,205	149,872
EXPENDITURE ON:					
Raising funds	4,7	9,713	-	9,713	9,701
Charitable activities		81,499	35,189	116,688	132,330
TOTAL EXPENDITURE	10	91,212	35,189	126,401	142,031
NET INCOME / (EXPENDITURE) BEFORE INVESTMENT GAINS					
Net gains on investments	15	(25,074) 2,942	(14,122) -	(39,196) 2,942	7,841 26,862
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS					
Transfers between Funds	18	(22,132) (2,563)	(14,122) 2,563	(36,254) -	34,703 -
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES					
		(24,695)	(11,559)	(36,254)	34,703
NET MOVEMENT IN FUNDS					
		(24,695)	(11,559)	(36,254)	34,703
RECONCILIATION OF FUNDS:					
Total funds brought forward		230,320	28,929	259,249	224,546
TOTAL FUNDS CARRIED FORWARD		205,625	17,370	222,995	259,249

The notes on pages 10 to 25 form part of these financial statements.

HORIZONS (PLYMOUTH)
(A COMPANY LIMITED BY GUARANTEE)
REGISTERED NUMBER: 04592593

BALANCE SHEET
AS AT 30 JUNE 2018

	Note	£	2018 £	£	2017 £
FIXED ASSETS					
Tangible assets	14		26,473		14,294
Investments	15		111,130		120,705
			<u>137,603</u>		<u>134,999</u>
CURRENT ASSETS					
Debtors	16	6,594		17,622	
Cash at bank and in hand		81,968		113,366	
		<u>88,562</u>		<u>130,988</u>	
CREDITORS: amounts falling due within one year	17	(3,170)		(6,738)	
NET CURRENT ASSETS			<u>85,392</u>		<u>124,250</u>
NET ASSETS			<u>222,995</u>		<u>259,249</u>
CHARITY FUNDS					
Restricted funds	18		17,370		28,929
Unrestricted funds	18		205,625		230,320
TOTAL FUNDS			<u>222,995</u>		<u>259,249</u>

The Charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on **11 January 19** and signed on their behalf, by:

Dr A J Eccleston, Chair

A. J. Eccleston

The notes on pages 10 to 25 form part of these financial statements.

HORIZONS (PLYMOUTH)
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

1. ACCOUNTING POLICIES

1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Horizons (Plymouth) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 COMPANY STATUS

The Charity is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the Charity.

1.3 GOING CONCERN

The accounts have been prepared on a going concern basis. The Trustees are confident that the Charity has sufficient reserves to continue reserves to continue, and the loss for the year will be managed. There are significant amounts in investments that are available to draw upon, should they be required.

1. ACCOUNTING POLICIES (continued)

1.4 INCOME

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity, or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the Charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of those not employed by the charity is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the Charity which is the amount the Charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.5 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management carried out at Headquarters. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

HORIZONS (PLYMOUTH)
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

1. ACCOUNTING POLICIES (continued)

1.6 TANGIBLE FIXED ASSETS AND DEPRECIATION

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Short-term leasehold property	-	10% straight line
Boats	-	25% straight line
Motor vehicles	-	25% straight line
Equipment	-	25% straight line

1.7 INVESTMENTS

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of financial activities incorporating income and expenditure account.

1.8 INTEREST RECEIVABLE

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

1.9 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.10 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.11 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

HORIZONS (PLYMOUTH)
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

1. ACCOUNTING POLICIES (continued)

1.12 FINANCIAL INSTRUMENTS

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.13 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.14 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.15 CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGEMENT

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates. Whilst there is a level of assumption in these judgements, the Directors feel these are unlikely to have a significant effect on, or cause material error to the amounts recognised in the financial statements.

HORIZONS (PLYMOUTH)
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

2. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Donations	25,041	-	25,041	80,697
Grants	17,052	10,963	28,015	51,028
	<u>42,093</u>	<u>10,963</u>	<u>53,056</u>	<u>131,725</u>
Total donations and legacies	<u>42,093</u>	<u>10,963</u>	<u>53,056</u>	<u>131,725</u>
Total 2017	<u>128,725</u>	<u>3,000</u>	<u>131,725</u>	

3. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Sailing activities	5,098	10,104	15,202	4,397
	<u>5,098</u>	<u>10,104</u>	<u>15,202</u>	<u>4,397</u>
Total 2017	<u>4,397</u>	<u>-</u>	<u>4,397</u>	

4. TRADING ACTIVITIES

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
CHARITY TRADING INCOME				
Charity events	10,195	-	10,195	5,021
Other income	1,035	-	1,035	503
	<u>11,230</u>	<u>-</u>	<u>11,230</u>	<u>5,524</u>
	<u>11,230</u>	<u>-</u>	<u>11,230</u>	<u>5,524</u>

HORIZONS (PLYMOUTH)
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

5. INVESTMENT INCOME

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Gains on investments	7,717	-	7,717	7,276
Total 2017	7,276	-	7,276	

6. OTHER INCOMING RESOURCES

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Sale of assets	-	-	-	950
Total 2017	950	-	950	

7. COSTS OF RAISING FUNDS

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Fundraising expenses	2,484	-	2,484	2,046
Salaries	7,229	-	7,229	7,655
	9,713	-	9,713	9,701
Total 2017	9,701	-	9,701	

HORIZONS (PLYMOUTH)
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

8. DIRECT COSTS

	Total 2018 £	Total 2017 £
Boat operations and maintenance	10,402	13,583
Moorings fees	6,597	5,114
Boat storage	3,009	1,920
Volunteer expenses	2,662	5,610
Subscriptions and publications	1,367	1,394
Licences and permits	-	148
Rent, rates and utilities	3,765	-
Safety Equipment and Clothing	1,278	1,512
Wages and salaries	50,604	56,487
National insurance	2,776	5,788
Pension cost	3,691	2,300
Depreciation	7,716	9,394
	93,867	103,250
	<u>103,250</u>	
Total 2017		<u>103,250</u>

9. SUPPORT COSTS

	Governance £	Man'ment £	Finance £	Total 2018 £	Total 2017 £
Fundraising expenses	-	1,700	-	1,700	-
Motor expenses	-	-	1,434	1,434	1,755
Insurance	-	-	3,410	3,410	3,659
Travel and entertainment	-	-	109	109	294
Rent, rates and utilities	-	-	5,316	5,316	12,874
Bank charges	-	367	-	367	451
Independent examiner's fees	1,888	-	-	1,888	2,061
Professional fees	2,161	-	-	2,161	856
Administration	1,014	-	-	1,014	1,389
Wages and salaries	5,422	-	-	5,422	5,741
	10,485	2,067	10,269	22,821	29,080
	<u>10,485</u>	<u>2,067</u>	<u>10,269</u>	<u>22,821</u>	<u>29,080</u>
Total 2017	<u>10,047</u>	<u>451</u>	<u>18,582</u>	<u>29,080</u>	

HORIZONS (PLYMOUTH)
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

10. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE

	Staff costs 2018 £	Depreciation 2018 £	Other costs 2018 £	Total 2018 £	Total 2017 £
Expenditure on raising voluntary income	-	-	9,713	9,713	9,701
COSTS OF RAISING FUNDS	-	-	9,713	9,713	9,701
Sailing activities	57,071	7,716	31,147	95,934	103,632
Management	-	-	10,269	10,269	18,582
Finance	-	-	-	-	451
CHARITABLE ACTIVITIES	57,071	7,716	41,416	106,203	122,665
EXPENDITURE ON GOVERNANCE	5,422	-	5,063	10,485	10,047
	62,493	7,716	56,192	126,401	142,413
Total 2017	70,316	9,394	62,321	142,031	

11. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2018 £	2017 £
Depreciation of tangible fixed assets: - owned by the charity	7,716	9,394

During the year, no Trustees received any remuneration (2017: £NIL).
During the year, no Trustees received any benefits in kind (2017: £NIL).
During the year, no Trustees received any reimbursement of expenses (2017: £NIL).

12. INDEPENDENT EXAMINER'S REMUNERATION

The Independent Examiner's remuneration amounts to an Independent Examination fee of £1,850 (2017 - £2,089).

HORIZONS (PLYMOUTH)
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

13. STAFF COSTS

Staff costs were as follows:

	2018 £	2017 £
Wages and salaries	56,026	62,228
Social security costs	2,776	5,788
Other pension costs	3,691	2,300
	<u>62,493</u>	<u>70,316</u>

The average number of persons employed by the Charity during the year was as follows:

	2018 No.	2017 No.
Sailing Activities	3	3

No employee received remuneration amounting to more than £60,000 in either year.

14. TANGIBLE FIXED ASSETS

	Short-term leasehold property £	Boats £	Motor vehicles £	Equipment £	Total £
COST					
At 1 July 2017	11,450	275,436	6,498	30,472	323,856
Additions	19,378	-	-	517	19,895
At 30 June 2018	<u>30,828</u>	<u>275,436</u>	<u>6,498</u>	<u>30,989</u>	<u>343,751</u>
DEPRECIATION					
At 1 July 2017	11,450	263,202	6,498	28,412	309,562
Charge for the year	-	6,624	-	1,092	7,716
At 30 June 2018	<u>11,450</u>	<u>269,826</u>	<u>6,498</u>	<u>29,504</u>	<u>317,278</u>
NET BOOK VALUE					
At 30 June 2018	<u>19,378</u>	<u>5,610</u>	<u>-</u>	<u>1,485</u>	<u>26,473</u>
At 30 June 2017	<u>-</u>	<u>12,234</u>	<u>-</u>	<u>2,060</u>	<u>14,294</u>

HORIZONS (PLYMOUTH)
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

15. FIXED ASSET INVESTMENTS

	Listed securities £
MARKET VALUE	
At 1 July 2017	120,705
Additions	20,889
Disposals	(33,406)
Revaluations	2,942
	<u>111,130</u>
At 30 June 2018	<u><u>111,130</u></u>

INVESTMENTS AT MARKET VALUE COMPRISE:

	2018 £	2017 £
Listed investments	<u>111,130</u>	<u>120,705</u>

All the fixed asset investments are held in the UK

16. DEBTORS

	2018 £	2017 £
Trade debtors	1,000	-
Other debtors	-	11,556
Prepayments and accrued income	5,594	6,066
	<u>6,594</u>	<u>17,622</u>

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Bank loans and overdrafts	232	823
Trade creditors	-	73
Other taxation and social security	894	3,396
Other creditors	44	596
Accruals and deferred income	2,000	1,850
	<u>3,170</u>	<u>6,738</u>

HORIZONS (PLYMOUTH)
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

18. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 July 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 30 June 2018 £
DESIGNATED FUNDS						
Designated long term contingency fund	40,000	-	-	-	-	40,000
Designated fixed asset reserve	14,295	516	(7,716)	-	-	7,095
Designated building purchase reserve	120,705	20,890	(33,406)	-	2,942	111,131
	<u>175,000</u>	<u>21,406</u>	<u>(41,122)</u>	<u>-</u>	<u>2,942</u>	<u>158,226</u>
GENERAL FUNDS						
General fund	55,320	44,732	(50,090)	(2,563)	-	47,399
Total Unrestricted funds	<u>230,320</u>	<u>66,138</u>	<u>(91,212)</u>	<u>(2,563)</u>	<u>2,942</u>	<u>205,625</u>
RESTRICTED FUNDS						
Boat purchase and maintenance fund	-	2,750	(5,046)	2,296	-	-
Portacabin/Equipment	19,378	-	(19,378)	-	-	-
Winter Project	3,000	9	(2,998)	-	-	11
Boat Project	2,321	1,058	-	-	-	3,379
Courses	2,230	1,980	(2,230)	-	-	1,980
Training	2,000	137	(137)	-	-	2,000
Education Project	-	10,000	-	-	-	10,000
Vehicles	-	100	(100)	-	-	-
Clothing	-	33	(300)	267	-	-
Volunteer Training	-	5,000	(5,000)	-	-	-
	<u>28,929</u>	<u>21,067</u>	<u>(35,189)</u>	<u>2,563</u>	<u>-</u>	<u>17,370</u>
Total of funds	<u><u>259,249</u></u>	<u><u>87,205</u></u>	<u><u>(126,401)</u></u>	<u><u>-</u></u>	<u><u>2,942</u></u>	<u><u>222,995</u></u>

Free Reserves:

The general fund - Represents the free funds of the charity, which are not designated for a particular purpose.

Designated Reserves:

The designated long term contingency fund has remained the same. The fund is an amount set aside to meet ongoing costs occurring after the year end in respect of insurance, mooring, boat storage, etc.

The designated fixed asset reserve is to assist in identifying funds, which are not free funds. It represents the net book value of tangible fixed assets, which do not form part of the capital restricted funds or a separate designated fund.

HORIZONS (PLYMOUTH)
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

18. STATEMENT OF FUNDS (continued)

The Designated Building Purchase Reserve has been set aside to purchase suitable premises in the future, if they become available. The reserve is represented by the Trust investments and the growth thereof which are being managed by Charles Stanley & Co Ltd. The brought forward value of these investments was £106,933 which has grown by £13,772 by the year end.

The Designated Sailing Activities Reserve was fully expended during the year.

Restricted Reserves:

Boat Purchase and Maintenance Fund is for the ongoing support and running of boats.

Portacabin/Equipment fund is for the replacement of office space, and has been undertaken in the year.

Winter Project funds was for specific sailing projects in winter.

Boat Project funds towards specific boat works.

Courses, education project and training funds relate to receipts for specifically providing sessions.

Vehicles, clothing and volunteer training all relate to specific one off donations.

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 July 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 30 June 2017 £
DESIGNATED FUNDS						
Designated long term contingency fund	40,000	-	-	-	-	40,000
Designated fixed asset reserve	17,850	-	(9,394)	5,839	-	14,295
Designated building purchase reserve	106,933	-	(39,622)	53,394	-	120,705
Designated sailing funds	6,150	-	(6,150)	-	-	-
	<u>170,933</u>	<u>-</u>	<u>(55,166)</u>	<u>59,233</u>	<u>-</u>	<u>175,000</u>
General fund	51,134	100,884	(69,808)	(53,752)	26,862	55,320

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NOTES TO THE FINANCIAL STATEMENTS
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18. STATEMENT OF FUNDS (continued)

RESTRICTED FUNDS

Boat purchase and maintenance fund	2,353	3,000	(3,073)	(2,280)	-	-
Sailing activity funds	75	763	(338)	(500)	-	-
25th anniversary celebration	51	3,392	(3,443)	-	-	-
Portacabin/Equipment	-	24,080	(2,001)	(2,701)	-	19,378
Winter Project	-	5,453	(2,453)	-	-	3,000
Boat Project	-	2,321	-	-	-	2,321
Courses	-	2,230	-	-	-	2,230
Delamore	-	5,485	(5,485)	-	-	-
Training	-	2,137	(137)	-	-	2,000
Christmas Raffle	-	127	(127)	-	-	-
	<u>2,479</u>	<u>48,988</u>	<u>(17,057)</u>	<u>(5,481)</u>	<u>-</u>	<u>28,929</u>
Total of funds	<u>224,546</u>	<u>149,872</u>	<u>(142,031)</u>	<u>-</u>	<u>26,862</u>	<u>259,249</u>

SUMMARY OF FUNDS - CURRENT YEAR

	Balance at 1 July 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 30 June 2018 £
Designated funds	175,000	21,406	(41,122)	-	2,942	158,226
General funds	55,320	44,732	(50,090)	(2,563)	-	47,399
	<u>230,320</u>	<u>66,138</u>	<u>(91,212)</u>	<u>(2,563)</u>	<u>2,942</u>	<u>205,625</u>
Restricted funds	28,929	21,067	(35,189)	2,563	-	17,370
	<u>259,249</u>	<u>87,205</u>	<u>(126,401)</u>	<u>-</u>	<u>2,942</u>	<u>222,995</u>

SUMMARY OF FUNDS - PRIOR YEAR

	Balance at 1 July 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 30 June 2017 £
Designated funds	170,933	-	(55,166)	59,233	-	175,000
General funds	51,134	100,884	(69,808)	(53,752)	26,862	55,320
	<u>222,067</u>	<u>100,884</u>	<u>(124,974)</u>	<u>5,481</u>	<u>26,862</u>	<u>230,320</u>
Restricted funds	2,479	48,988	(17,057)	(5,481)	-	28,929
	<u>224,546</u>	<u>149,872</u>	<u>(142,031)</u>	<u>-</u>	<u>26,862</u>	<u>259,249</u>

HORIZONS (PLYMOUTH)
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2018

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	26,473	-	26,473
Fixed asset investments	111,130	-	111,130
Current assets	71,192	17,370	88,562
Creditors due within one year	(3,170)	-	(3,170)
	<u>205,625</u>	<u>17,370</u>	<u>222,995</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total funds 2017 £
Tangible fixed assets	14,294	-	14,294
Fixed asset investments	120,705	-	120,705
Current assets	102,059	28,929	130,988
Creditors due within one year	(6,738)	-	(6,738)
	<u>230,320</u>	<u>28,929</u>	<u>259,249</u>

HORIZONS (PLYMOUTH)
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NOTES TO THE FINANCIAL STATEMENTS
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20. PENSION COMMITMENTS

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £3,691 (2017: £2,300).

21. RELATED PARTY TRANSACTIONS

There were no related party transactions for the year ended 30 June 2018.